

## **CHECKLIST OF ITEMS TO DO FOR THE UPCOMING BID FOR CONSTRUCTION OF CALVERT HIGH SCHOOL AND OTHER SCHOOL PROJECTS**

1. Visit Calvert Schools website periodically at [www.calvertnet.k12.md.us](http://www.calvertnet.k12.md.us). Look under construction department. Also, there is a link from the Calvert County Minority Business Website – [www.calvertcountymba.org](http://www.calvertcountymba.org) under latest news and events on the left side of the homepage.)
2. Complete application to be added to bidders list for various school systems.
3. Have business paperwork in order, i.e., business license, tax ID #, etc.
4. The Pre-bid conference is scheduled for February 18, 2010 at 10:00am at the Calvert County Board of Education Offices. Bids are due by March 4, 2010 at 3:00pm. (NOTE THAT THESE DATES HAVE CHANGED A COUPLE OF TIMES, SO CONTINUE TO CHECK THE CALVERT SCHOOLS WEBSITE).
5. Please contact General Contractors from the list distributed on December 15, 2009 at the MBE meeting regarding your specific specialty/trade with a written capability statement (can be just one page) and a cover letter. Contact the General Contractors by telephone or e-mail. Meet with as many General Contractors as possible before the February 18, 2010 pre-bid conference.
6. Attend the Pre-bid meeting on February 18, 2010. Subcontractors will have an opportunity to talk directly with General Contractors in attendance.
7. Get your MBE certification with the State of Maryland through the Department of Transportation [www.mdot.state.md.us/MBE Program](http://www.mdot.state.md.us/MBE Program).
8. Specific questions regarding the Calvert High School Project should be directed to George Leah at (410) 535-1884 or e-mail at [leahg@calvertnet.k12.md.us](mailto:leahg@calvertnet.k12.md.us). General questions regarding the overall process may be directed to Frank S. Taylor of CCMBA at (240) 286-7961 or e-mail at [Mrfrank15@aol.com](mailto:Mrfrank15@aol.com).
9. Review and keep in contact with other Southern Maryland School System websites. (Resource Links attached). Response promptly.

# Resources Links

**Calvert County Minority Business Alliance**

[www.calvertcountymba.org](http://www.calvertcountymba.org)

**Find a wealth of resources including links to local procurement opportunities, guidance in legal, financial, and business planning matters, and calendar of upcoming events including seminars and networking opportunities.**

**Calvert County Public Schools**

[www.calvertnet.k12.md.us](http://www.calvertnet.k12.md.us)

**Click the “Department” tab and use the drop down menu to access the following departments for valuable information:**

**-Construction Department- provides useful resources including construction forms, MBE policy, and upcoming projects**

**-Finance Department- includes a link to the CCPS Vendor Procurement Guide**

**Saint Mary’s County Public Schools**

[www.smcps.org](http://www.smcps.org)

**Click on “Our Offices” tab. Find the “Division of Support Services” section. Click on the “Design and Construction” link and find links to bid opportunities, bid results, and future projects. (Or simply type <http://divisions.smcps.org/dss/design-and-construction/bid-opportunities> )**

**Charles County Public Schools**

[www2.ccboe.com/purchasing/index.cfm](http://www2.ccboe.com/purchasing/index.cfm)

**View procurement opportunities through purchasing department, register as a vendor, and much more.**

**College of Southern Maryland**

[www.csmd.edu/procurement](http://www.csmd.edu/procurement)

**Learn how to register as a vendor and view upcoming procurement opportunities.**

## **Additional Resources:**

**Branch Communications**

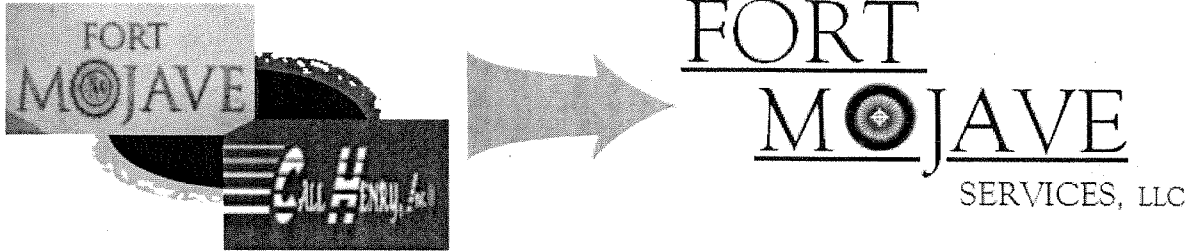
[www.branchcommunications.net](http://www.branchcommunications.net)

**Governors Office of Minority Affairs**

[www.mdminoritybusiness.com](http://www.mdminoritybusiness.com)

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**FORT MOJAVE SERVICES, LLC**  
**CAPABILITY STATEMENT**



Fort Mojave Service, LLC (FMS), is a majority Tribally owned, Arizona Limited Liability Company organized on February 7, 2008. FMS has two members: Ft. Mojave Construction, Inc. (FMCI) and Call Henry, Inc. (CHI), FMS was organized to be the Mentor-Protégé (MP) firm qualified and authorized to bid on and win U. S. Government contracts.

**Background**

In accordance with Small Business Administration regulations 13 CFR 121.103 (f) (3) (iii) Ft Mojave Construction, Inc. and Call Henry, Inc. were approved on December 28, 2007 to jointly participate in the SBA's Mentor Protégé Program. As a result of this approval and in accordance with CFR 124.520, Fort Mojave Construction Company, Inc. and Call Henry, Inc. formed a limited liability company (LLC), "Fort Mojave Services, LLC", on February 7, 2008. In accordance with SBA Regulations, the Joint Venture qualifies as a small business, since Fort Mojave Construction, Inc., the Protégé, qualifies as small business. Further, the SBA Mentor/Protégé Program allows both companies' qualifications to be utilized in determining both past performance and current capabilities required to perform a given procurement. Additionally, since the Protégé (Fort Mojave Construction, Inc. the majority owner of the LLC) is a certified tribally owned 8(a) firm under the SBA Regulations, it is permitted unlimited sole source awards in accordance with 13 C.F.R. 124.507(b).

**Business Information**

**Company Name:** Fort Mojave Services, LLC

**Company Size:** SBA Certified 8(a) Small Business

**Majority Native American-Owned**

**Address:** 1525 East Willow, Mohave Valley, AZ 86440

**Points of Contact:**

Ms. Janice Lewis - (928) 234-8675 - janicelewis@ftmojave.com

Hu Sneed - (321) 267-9808 - chs@callhenry.com

**NAICS Code:** 561210

**DUNS:** 809257178

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## THE FMS ADVANTAGE

### FMS TRIBAL ADVANTAGES ACCRUE TO THE GOVERNMENT

- Special Rights under the SBA 8(a) Program as they pertain to "Sole Source" (1)
- Special Rights under the SBA 8(a) Program as they pertain to "Protest" (1)
- Special Rights under the A-76 Program (1)
- Special Rights pertaining to number of 8(a) Companies (1)
- Special Rights pertaining to Size Determination and Affiliation (1)

(1) Refer to Section C of our Capabilities Statement for details.

### EXPANDS PROCUREMENT STRATEGIES FOR THE GOVERNMENT

- IAW SBA Regulations you have the ability to award unlimited Sole Source to the new Mentor-Pro-tégé Company since it is 51 % owned by a Tribally owned company.
- You can make competitive Awards to FMS, taking advantage of combined qualifications.
- You can make a sole source award directly to the Protégé's Company, Ft. Mojave Construction, Inc. due to its Tribally owned status utilizing a Prime Subcontract arrangement.
- You can make Competitive Awards to the FMCI under a "Teaming" arrangement with CHI.
- You can award "A-76 Direct Conversions" to new Joint Venture Company since it is Tribally owned.

### CUSTOMERS ENJOY MULTIPLE ADVANTAGES

- Successful experience on 30+ contracts
- Expedited Procurement Process/Solutions
- Speedy Contract Awards (30-60 Days)
- Avoids turmoil for Incumbent employees
- Fulfills quota for contracting with 8(a), SDB & Tribal entities
- Significantly reduces Performance Risk
- Awards not subject to Protest
- Innovative technologies reduce cost

*Fort Mojave Services, LLC, welcomes the opportunity to provide its services and expertise to your facility! Please contact us.*

Janice Lewis

President -  
FMS LLC